

Name of Student: _____ DOB: _____ Age: _____

How many Group Dances are you willing to be cast in for the 2022 - 2023 season? (Does NOT include the Performance Team Group Number or the Intensive Team Production Number)

Styles may include Tap, Jazz, Contemporary, Lyrical, Theater Dance and/or Hip-Hop

- 1 Group Dance 2 Group Dances 3 Group Dances
 4 Group Dances 5 Group Dances 6+ Group Dances

If cast, we are willing to commit to all Group Dances we are placed in regardless of the dance style. We understand RCDA reserves the right to cast a student where they feel they will excel.

Student's Initial: _____ Date: _____

Parent's Initial: _____ Date: _____

I am interested in a Solo, Duo, or Trio

If so, what style of dance will you be performing?:

This does NOT guarantee placement and is solely based on teacher recommendations. Only check this box if you have read & agree to the Solo, Duo & Trio requirements as outlined in the 2022 - 2023 season contract, and are prepared to perform a 60-second self-choreographed piece at Auditions. Any dancer that is cast with a Solo/Duo/Trio must also be cast in **at least 3 group dances for the 2022-2023 season AND meet the Ballet class requirements for their age range. If cast in a Solo, Duo, or Trio, the style of dance will be chosen by the Teacher and may differ from the style the dancer performed at Auditions. After you submit your completed 'Letter of Intent' & Deposit, please sign-up at the RCDA Front Lobby for your official Solo/Duo/Trio Audition Time.*

Please initial below showing your agreement to adhere to the terms and conditions of participating in RCDA's Dance Company during the entire 2022 - 2023 Season:

- I have read RCDA's Dance Company Contract and Information Sheet. I understand the time and financial requirements associated with the RCDA Dance Company and the Intensive Team.

Student's Initial: _____ Date: _____

Parent's Initial: _____ Date: _____

- I understand the RCDA Dance Company may be attending some out-of-town events during the 2022-2023 Season (ex. Dance Convention/Competition held in the Bay Area). I understand out-of-town events require travel & overnight expenses, and may schedule the competition to start on a Thursday or Friday.

Student's Initial: _____ Date: _____

Parent's Initial: _____ Date: _____

- I have read and understand the Attendance Policy for the RCDA Dance Company. I understand it is both the Parent's AND Dancer's responsibility to stay up-to-date on all Company Rehearsal Schedules and understand some Rehearsals may be on weekend mornings/afternoons throughout the 2022 - 2023 season (July 18, 2022 - June 30, 2022).

Student's Initial: _____ Date: _____

Parent's Initial: _____ Date: _____

- I understand some events may schedule the competition to start on a Thursday or Friday and participation in the event is required from all scheduled Intensive Team Members if so.

Student's Initial: _____ Date: _____

Parent's Initial: _____ Date: _____

All Audition Fees & Annual Company Fee Deposit will be paid by means of our Online Auto-Pay System:

FEE & DEPOSIT: \$125 (\$25 Audition Evaluation Fee; \$100 Deposit toward Annual Company Fees)

All Audition Evaluation Fees & Annual Company Fee Deposits will be paid for by means of our Online Auto-Pay system and will be processed automatically at the time each 'Letter of Intent' is turned in. Please send any questions to info@RiverCityDance.net.

- I understand my Online Account will be charged the price of \$125 at the time I submit my child's 'Letter of Intent' for the 2022 - 2023 Season (\$25 Audition Evaluation Fee; \$100 Deposit* toward Annual Company Fees). I understand there will be no refunds, returns or credits for this fee & deposit. *If not cast in the Intensive Team, the \$100 deposit will be refunded. For those NEW to our studio, we will contact you directly for payment.

Parent's Initial: _____ Date: _____

As a Company Member at RCDA, I understand the importance of exemplary behavior. I understand my actions, attitude and respect for teammates and instructors at RCDA must remain positive throughout the entire 2022 - 2023 season. As a parent of a Company Member at RCDA, I understand the time & financial commitment that is involved, as well as the importance of having my dancer present at all weekly classes, mandatory rehearsals and performances throughout the 2022 - 2023 season.

Student Signature

Date

Parent Signature

Date

River City Dance Academy

RCDA Dance Company - INTENSIVE TEAM

2022 - 2023 SEASON

CONTRACT & INFORMATION SHEET

River City Dance Academy's Dance Company is comprised of the Academy's exceptional and potentially capable dancers. The following contract/information sheet's intent is basic guidelines to which the Directors, Choreographers, Teachers, Company Members and Parents/Guardians will adhere and are expected to follow during the entire course of the season. Such guidelines are subject to change upon discretion of the Director. The 2022 - 2023 Season Contract applies from **July 18, 2022 - June 30, 2023.**

OUR MISSION

RCDA's mission is to provide professional dance training and instruction in all genres of dance. We strive to expose young, aspiring dancers to opportunities that will enhance their dance knowledge and training. We will work as mentors for our dancers and give them ample opportunity to perform dance as an art form. We will nurture dancers in a positive, and structured environment.

RCDA DANCE COMPANY GOALS & PURPOSES

The main objective of RCDA's Dance Company is to give dancers the opportunity to take their dancing to the next level by providing adequate technical training and opportunities to perform and perfect their craft. The company will also serve as a guide for older dancers on their path to a professional career. We will achieve these goals by requiring each student train in a wide range of technical disciplines and dance styles, participate in as many different performance opportunities, attend professional dance conventions where additional instruction is given, and maintain a love and passion for Dance in all its forms.

RCDA FACULTY MISSION & PURPOSE

We understand that each child and young adult possesses different learning styles and progresses on different timelines. The RCDA Faculty is absolutely committed to understanding these differences and nurturing each student regardless of learning style. Additionally, some students are born with certain favorable or ideal physical or anatomical body characteristics, such as turn-out, hyper mobility in joints, musicality, etc. Although these characteristics are certainly a bonus, they do not create an automatic professional dancer. Dancers turn professional when they have learned how to affect the audience emotionally through their movement. This is the goal we have for ALL of our students, regardless of their long-term dancing goals. We as teachers are here to pass on our enthusiasm for dance to your children and families. All that we require from the students is a genuine love for dance, and a willing attitude in all of their classes. All that is required from parents is trust in our abilities as teachers and their support of our vision for your children.

MEMBERS SITE & LOG-IN

All parents & students are required to have an active log-in to the MEMBERS SITE at www.RiverCityDance.net to stay up-to-date with Competition Fee Due Dates, Upcoming Rehearsals, Competition Dates throughout the season, Company Costume information, Hair & Make-Up information, and much more!

- To create a log-in, go to www.RiverCityDance.net, and click on the "Company" tab.
- A box at the top of this page will say "Intensive Team Log-In." Click on this box, and create a log-in.
- You will be contacted via email of your approval into this exclusive Members Site.

REQUIRED CLASSES for the INTENSIVE TEAM

Ages 6 - 7 years (as of Nov. 01, 2022):

- 1 hour of a Technique Class [*style depending on where they are cast*]
- Company Rehearsal Class [*will vary depending on where they are cast*]
- 1 hour of Ballet per week

Ages 8 - 10 years (as of Nov. 01, 2022):

- 1 - 2 hours of a Technique Class [*style(s) depending on where they are cast*]
- Company Rehearsal Class [*will vary depending on where they are cast*]
- 2 hours of Ballet per week

Ages 11 and up (as of Nov. 01, 2022):

- 2 - 3 hours of a Technique Class [*style(s) depending on where they are cast*]
- Company Rehearsal Class(es) [*will vary depending on where they are cast*]
- 3 - 4 hours of Ballet per week (*may include a Pointe class*)

CLASSES

Dancers that are part of the RCDA's Dance Company will take dance classes exclusively at RCDA unless given permission by the Director to train elsewhere depending on circumstances. This includes, but not limited to, master classes, auditions and technique classes held at other studios, venues, or various locations. **Failure to follow these policies during our Company Season may result in immediate dismissal from the Company and/or RCDA.**

COMPANY MANAGER

One RCDA Faculty Teacher will serve as the 'Company Manager' at each scheduled competition/event throughout the 2022 - 2023 season. The 'Company Manager' will be present at all required group meet times, assist students before performing and with checking-in backstage, as well as other needs throughout the competition/event. Since the 'Company Manager' will be at all scheduled events throughout the 2022 - 2023 season, other RCDA Faculty Teachers are not required to be at events, and *may not* be present at some or all of the competitions.

FEES & EXPENSES

All Competition and Convention/Convention Fees will be posted on our Company MEMBERS SITE at www.RiverCityDance.net. All Competition/Convention Fees will be paid for by means of our Online Auto-Pay system exclusively.

- Company Fees are \$400/year per student, and are due in full by 06/01/2022.
 - Installment payments are available upon request per the approval of the Director.
 - Company Fees cover extra rehearsals scheduled outside of weekly company rehearsals, weekend dress rehearsals, & rental of outside rehearsal facilities.
 - **Company Fees paid in full by May 28, 2022 will receive a 5% discount for the season!**
- Administrative Fees will be included in Competition & Convention/Workshop Fees posted on the MEMBERS SITE. Administration Fees cover & include sales tax for competition & convention/workshop registration, credit card charges for each transaction, registration time for each individual competition and convention/workshop, studio registration time on-site at each event when music is turned in/picked up & picking up judges critiques & notes, transport of any props used in routines, & teachers being present to prepare dancers at each competition before they perform.
- Competition Fees are due 6 - 8 weeks prior to each scheduled Competition Event.
 - Fees vary for each competition, ranging from \$50 - \$90 per dancer/per routine.
 - Late Fees WILL be applied to all transactions paid after the posted deadline.
 - An Administrative Fee will be included in all Competition Fees posted on the MEMBERS SITE.
- Convention/Workshop Fees are due 6 - 8 weeks prior to each scheduled Event.
 - Fees vary for each convention/workshop, ranging from \$250 - \$400 per dancer.
 - Late Fees WILL be applied to all transactions paid after the posted deadline.
 - An Administrative Fee will be included in all Convention/Workshop Fees posted on the MEMBERS SITE.
- Additional Fees throughout the season will include, but are not limited to, the following:
 - \$75 - \$150 Costume Fee per dancer/per routine (*not including shoes, tights, accessories & props*)
 - \$140 Company Jacket*
 - **Required for New Members to the Company*
 - \$45 Company Backpack*
 - **Required for New Members to the Company*
 - \$ Competition Make-Up Kit & Accessories*
 - **All Make-Up Kit items & Accessories are required & mandatory for ALL Company Members at every competition.*
 - \$ Monthly Tuition
 - \$ Summer Dance Intensive at RCDA
 - \$ Traveling Expenses & Fees for out of town events (*including hotel rates, gas & food*)
 - \$ Company & RCDA Attire that is to be worn for Community Shows and during classes or awards ceremonies at Competitions & Conventions/Workshops.

ATTENDANCE POLICY

- Excused Absences:
 - An excused absence is one that has been approved by the director in writing PRIOR to the rehearsal or required class. Each dancer is allowed 2 excused absences with no make-up class necessary. It will be up to the dancer to learn what they missed in such rehearsal classes. Both excused and unexcused absences may result in a dancer being cut from part or all of a routine if they are not able to catch up on their own.
 - Dancers requesting more than 2 excused absences must be discuss with the Director.
- Unexcused Absences:
 - An unexcused absence is when the Director has not received any prior notice that a dancer will not be attending a rehearsal or required class. Both excused & unexcused absences may result in a dancer being cut from part or all of a routine if they are not able to catch up on choreography missed on their own.
 - All unexcused absences from a rehearsal OR required class must be made up within 2 weeks of the missed class. Even if the time is made-up, your dancer will be put on a probation period, & may be removed from a routine at the Teachers discretion. Make-Up rehearsal classes may be scheduled with the Teacher and/or the Director, and will be charged an hourly rate of \$75/hour. Failure to adhere to this policy may result in probation or removal from the team. An excused or unexcused absence the week prior to a performance or competition may result in a dancers removal from the routine and/or the entire event for that weekend with no refunds of competition fees. Dancers are still required to attend any event that they may not be performing in.
- Absences Due to Illness:
 - If a Company Member must miss a rehearsal class or any other mandatory technique class due to illness or another critical reason, please contact the studio directly by email or phone to report the absence and schedule required make-up classes. If a Company Member is absent for more than 2 days of classes due to an illness, a doctors note is REQUIRED. When a Company Member misses multiple rehearsal classes, it is their responsibility to learn all choreography & material covered on their own. Private lessons may be scheduled in order to accommodate an absence for an additional hourly fee. If a Company Member fails to catch up on choreography & material covered at their company rehearsal due to excessive absences, they will be cut out of a section of the dance, or be completely blocked out from the dance before the next scheduled event. No refunds or credits will be issued for either tuition or competition and convention fees due to excessive absences.
- Absences Due to Injury:
 - If a Company Member becomes injured to the extreme that they are unable to dance and/or perform, they may still be required to attend all Company Rehearsal classes and Ballet classes to observe, take notes, & perform exercises to strengthen their bodies. Attending or *not* attending classes while injured will be at the teachers discretion. A doctors note must be provided and turned in to the Director in these cases. Any dancer sitting out due to an injury will be put on our injured reserved list, & may be lined or cut out of a routine until they are cleared by a doctor to return. No refunds or credits will be issued for either tuition or competition & convention fees due to injuries.

COSTUME/COMPETITION/CONVENTION PAYMENTS

When all events that the RCDA Dance Company will be participating in during the 2022 - 2023 season are confirmed, a payment schedule will likewise be made available outlining when Fee Due Dates will be throughout the year. Costume, Competition & Convention Fees will all be paid by means of our Online Auto-Pay system. All fees must be paid by the respected Due Date to ensure the dancers spot in the company. Any fees paid after the Due Date will incur a \$10 late fee for each competition routine, a \$15 late fee for any convention/workshop fee, and a \$15 late fee for each routine's costume.

PAYMENT PLAN

There are multiple payments due at the beginning of the season, between September - January. We strongly suggest additional payments are made with your monthly tuition to offset future costs. Failure to pay on time will result in late fees, and may result in your dancer not being able to participate in competitions and conventions during the season.

FUNDRAISERS

RCDA's Dance Company is a competitive, traveling team. Company Members are responsible for financing their own travel, convention, competition and costume expenses. In order to lessen such financial costs, fundraisers are encouraged, but not required. Fundraisers will be organized by parent volunteers, not by the studio or its directors/teachers.

BALLET LEVELING

Entering Students need to take a placement class to determine the best Ballet class level to have them train in. Each Spring, levels will be re-evaluated, though students who show significant change in level may be moved at any time throughout the year at the discretion of the Ballet Instructor. Attendance at RCDA's Ballet Evaluation Day is MANDATORY for all Company Members on the Intensive Team.

ALTERNATES

Selected routines will have 1 - 3 alternate dancers. There is no guarantee alternates will perform/compete in any routine. Alternates will attend all assigned company rehearsal classes and learn the choreography as if they were performing in the dance. Alternates may be required to purchase a costume for such routines.

INTENSIVE TEAM EVENTS

Intensive Team dancers will participate in at least 1 - 3 conventions/workshops and no more than 5 competitions throughout the season. Additionally, extra performance events may be scheduled throughout the season. Mandatory participation in any Company Event will be determined by age, level, & the groups performing.*

- **If your dancer is unable to participate in a competition due to a scheduling conflict or otherwise, they will be lined OUT of the routine, and no refunds will be given. It is much too difficult to re-line a routine in a short amount of time, and is not fair to the other dancers on the team.*

CONFLICTS

ALL conflicts for the 2022 - 2023 season must be presented in writing and given to the Director by **AUGUST 01, 2022**. If a student does not participate in a scheduled Company event without prior notice, they may be dismissed from the Company at the Director and Instructor's discretion.

COMPANY REHEARSALS & DRESS REHEARSALS

- All Company Rehearsals will be set in the RCDA Class Schedule and will take place during the week or on the weekend depending on the placement of the student in each routine.
- Dress Rehearsals for upcoming Competitions will ALWAYS take place the weekend before the Competition (*unless otherwise noted*) and are MANDATORY for all competing dancers. Anyone absent from a Dress Rehearsal or their Company Rehearsal class the week leading up to a performance or competition may be cut from the dance at the Director or Teachers' discretion.
 - *If a dancer misses a Mandatory rehearsal leading up to a performance without sufficient notice and is cut from a dance, there will be no refunds on any competition fees that have already been paid.*
- All dancers must wear & perform in all competition costumes in full hair & make-up at ALL Dress Rehearsals. There will be no exceptions to this, as dancers must prepare & practice with their fellow dancers as if they were competing this dance at the event. If any problem happens with the costume, hair or make-up at the dress rehearsal, it can be addressed in class to ensure all dancers and groups are fully prepared for their next performance.

TEAM BUILDING DAYS

Team Building Days will be scheduled throughout the season, and are MANDATORY for all Company Members on the Intensive Team & Performance Team. These exciting and fun events build the rapport of the entire company, and unite us as a group. Failure to attend a Team Building Day may result in a company members dismissal at the Director and Teachers' discretion.

DANCERS BEHAVIOR

RCDA Dance Company members are expected to behave in a polite and respectful way toward all teachers and fellow dancers. This includes any content or material that dancer's may post or share on their social media accounts. It is expected that ALL RCDA Dance Company members refrain from posting, spreading or sharing any negative material both in-person and on social media in regards to their fellow team mates and RCDA. Company Members will further uphold a professional attitude towards their fellow team members, including keeping all relationships friendly and platonic. For this reason, dating within the Company would be inappropriate and will not be tolerated in accordance with this policy. If any teacher feels there has been inappropriate behavior, one warning will be given to the dancer and parent. If inappropriate behavior happens a second time, the dancer is subject to suspension, may lose the privilege of performing at the following competition, or may be dismissed from the Company completely. If for any reason the dancer is removed from the company or a routine, no refunds will be given for any costs up to date.

PARENTS BEHAVIOR

Our Code of Conduct for Parents is to support all dancers on the Company. Negative comments and gossip of any kind regarding other dancers, parents, teachers or directors will not be tolerated. Parents are expected to always give positive feedback to their dancers, and let them be proud of their performance. Trust in the instructors ability as a teacher and support our vision for your children. If any situations arise throughout the season that cannot be handled by the parties involved, please approach the Director to settle the situation, or email to company@RiverCityDance.net.

LATENESS/TARDINESS TO CLASSES

All Company Dancers are expected to arrive EARLY to their weekly classes and Company Rehearsals. Dancers who arrive late will be given a warning, and if continuing to arrive late for any reason may result in a company members dismissal at the Director and Teachers' discretion. We encourage all dancers to arrive prepared to their classes with the appropriate shoes and attire. If dancers have any classes or rehearsal classes that are scheduled back-to-back, they will need to bring all of their required items with them to each class (ex. *going from a Theater Dance class to a Tap class, dancers will need to bring their jazz and tap shoes with them so they can quickly change their shoes and be on time for their next class without having to go back to the Student Lounge in between classes*).

PHOTOGRAPHY/VIDEO RECORDING/PUBLICITY

Company Members will be photographed and video recorded throughout the season. These images will be used by RCDA in publicity and become the property of the Academy. By agreement to be a part of the RCDA Dance Company, you are allowing RCDA to use your images for publicity exclusively and indefinitely.

CORRESPONDENCE

- For ALL questions, concerns, absent notifications, and any other related items to RCDA or the RCDA Dance Company, please email the Director at: company@RiverCityDance.net.
- All messages will be received by the teacher involved with any questions parents or students may have. This will eliminate any lost messages via personal texts or emails to the teachers directly, and keep all items more organized and answered efficiently.
- Please **DO NOT** contact teachers directly via personal emails, text messages, Facebook or Instagram messages, phone calls, etc. for anything related to RCDA or the RCDA Dance Company (*The ONLY exception to this is scheduling a Solo, Duo or Trio rehearsal using the teacher's exclusive RCDA email address; ex. madison@RiverCityDance.net*).

SOLO/DUO/TRIO

- Students **MUST** be in the Intensive Team to be considered for a Solo, Duo or Trio, and **MUST** be cast in at least 3 group dances for the 2022 - 2023 season (*NOT including the Performance Team Group Number or the Intensive Team Production Number*).
- Any student that is cast in a Solo, Duo or Trio **MUST** meet the Ballet class requirements for their age range for the Intensive Team.
- Solo, Duo, and Trio dancers will be selected at the complete discretion of the Director and Teachers (*including the style of dance*). If you are interested in performing in a Solo, Duo or Trio this season, please indicate this on your 'Letter of Intent' and prepare a 60-second solo piece of choreography to perform at the Company Placement Auditions.
- There are additional competition & costume fees involved with Solos, Duos and Trios:
 - Costs: **Solo** - \$675 per student; **Duo** - \$450 per student; **Trio** - \$375 per student
- ALL Rehearsals for Solos, Duos, or Trios are scheduled with the contracted Teacher directly. Students, Parents & the contracted Teacher must work together to solve any time conflicts or otherwise that may arise.
- Solos, Duos and Trios may be scheduled to compete very early or late at events. Teachers are not required to be present for any Solo, Duo, Trio or Group performances.
- Fees for Solos, Duos or Trios are due in full by the first scheduled rehearsal, or a payment plan may be arranged. There are no refunds or credits for any Solos, Duos, or Trios for any reason (*For more information please request a Solo/Duo/Trio Contract from the Director*).
- All payments will be made directly to RCDA. Please **DO NOT** pay the teacher(s) directly for any fees or rehearsals.

RESIGNATION/DROP FEES

Any dancer who decides to resign any company classes, teams or group dances will immediately be dismissed from the entire RCDA Dance Company. The resignation/drop fee associated with this action will be \$250 **per group dance** that the student is cast in. This fee will be charged by means of our Online Auto-Pay system as soon as the Director is informed of a student resigning/dropping from the RCDA Dance Company. The resignation fee will cover the cost and time for the Company Teachers & Director to re-block any of the dances that dancer was previously in & that now have to be reset due to their lack of commitment to their team mates. This resignation/drop fee will be non-refundable and non-transferrable.

COMPANY DRESS CODE

Dress codes are in place to maintain dance traditions, promote unity and as a commitment to high personal and professional standards in the studio. Students are expected to come to EVERY class in the required dress code. Requiring a specific dress code keeps it simple for students to know what they need to wear to class each week and also helps to create a professional learning atmosphere. Dance wear also allows students to move freely while also allowing their instructor to see their body alignment. We have done our best to keep the requirements to a minimum so dancers will be able to use the same dance wear and shoes for multiple styles in addition to their company rehearsal classes.

PROPER DRESS CODE FOR ALL COMPANY CLASSES:

- Solid BLACK Leotard or Fitted Top (*no sports bras/crop tops*)
- Solid BLACK Leggings or Dance Shorts

SHOES FOR ALL COMPANY CLASSES:

- JAZZ/THEATER/CONTEMPORARY: Black or Tan Slip-on Jazz Shoes; Character Heels/Lyrical Shoes (*exact styles TBD*)
- TAP: Leo's Giordano Black & White Spectator Tap Shoes
- HIP-HOP: Company Sneakers and/or Sequin Sneakers (*exact styles TBD*)

HAIR FOR ALL COMPANY CLASSES: Slick back into a high/low bun or ponytail

Dancers will adhere strictly to the studio's dress code for each class they are taking. This includes, but not limited to, proper hair, shoes, tights and accessories. There are very specific dress codes for Ballet classes, and these MUST be followed to remain on the company.

- In addition to the Dress Code, dancers will be given a specific hairstyle and make-up guidelines for all performances during the competition season.
- To maintain a unified appearance onstage, no company member may alter their appearance during the season, including cutting or dyeing their hair.
- It is expected that your appearance at the time of auditions is how you will appear throughout the ENTIRE season.

If you have any questions about the 2022 - 2023 season, or need more information, please contact us at (916) 371-2016 or company@RiverCityDance.net.

Thank You,



River City Dance Academy
Intensive Team

Director: Tirza Warren

Company Faculty Teachers:

Tirza Warren, Tyler Warren, Madison Warren & Ayden Carroll

**Please note, this contract is subject to change throughout the season.*

Last Updated: 05/02/2022